

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
January 9, 2019

The Board of Trustees of Vernon College met on Wednesday, January 9, 2019 at 11:30 p.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt, Mrs. Anne Spears and Mrs. Ann Wilson.

Others present were Dr. Dusty R. Johnston, President; Dr. Elizabeth Crandall, Vice-President of Instruction; Mr. Garry David, Vice President of Administration; Dr. James Nordone, Vice President of Student Services/Admissions and Financial Aid; Ms. Betsy Harkey, Director of Institutional Effectiveness; Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Shana Drury, Associate Dean of Instructional Services; Mrs. Amanda Raines, Director of Enrollment Management/Registrar; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Melissa Elliott, Director of Financial Aid; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. David Parkman of *Edgin, Parkman, Fleming, and Fleming, PC*, and Mr. Mark Potter of the *Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:35 a.m.

### Consent Agenda

Mrs. Pennington made the motion, seconded by Mrs. Wilson to approve the Consent Agenda containing the *Minutes of the December 12, 2018 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

### Action Item A

Garry David presented the *Financial and Investment Reports as of December 31, 2018*. Mr. Ferguson made the motion, seconded by Mr. Brints, to approve the report as presented. The motion carried unanimously.

### Action Item B

Mr. Holt made the motion, seconded by Mrs. Spears to approve the *2017-2018 Audit Prepared by Edgin, Parkman, Fleming, and Fleming, PC* of Wichita Falls, Texas presented by David Parkman. The motion carried unanimously.

Public Comment – No one was present to make comments.

### President's Report/Board Discussion Items

All Employee Professional Development – Dr. Johnston stated he sent the All Employee Professional Development Agenda to the Board for their information. Monday, January 14 will be a full day of professional development and breakout sessions.

2018-2019 Tuition/Fee increase discussion – Dr. Johnston stated he worded this as a proposal on the agenda, when he meant for it to be a discussion. He said that with the legislative session just now starting, Vernon College would not know until May or June if the college will benefit from state appropriations. He will send the Board a written definitive of an increase in out-of-district institutional service fee, to consider in case state funding goes down.

2018 IT Management Review – Dr. Johnston presented the IT Management Annual Review. He stated we continue to be pleased with Information Technology Operations managed by Run Business Solutions. A lot of activity goes on behind the scenes such as filtering with security issues, increasing bandwidth availability at the



dorm, support work tickets, and hardware replenishment. This review is done annually to make sure we do an assessment of all that is being done in technology.

Student Success Data Fact – Ms. Harkey presented the Student Success Data Fact for this month. The data fact shows the percent of the 12-county service area high school graduates who go to College. This is the key performance indicator that we use to look at the number of high school graduates in our service area, and the number who go to Texas colleges. This is our on-going indicator that Vernon College looks at in marketing and recruitment for some of the programs. We are staying at our benchmark at 33% with the number of high school graduates who attended college and chose Vernon College.

Dr. Johnston presented the Reminder of Upcoming Events:

- (1) FAITH Meal hosted by Vernon College – Boys & Girls Club – Thursday, January 31, 2019 – 4:30 p.m.
- (2) February Board of Trustees meeting – Wednesday, February 13, 2019
- (3) TCCTA Conference – Houston, TX – February 28-March 2, 2019
- (4) Vernon College Foundation On-line Auction – March 12-14, 2019

Athletic Events update – Dr. Johnston reported that Baseball and Softball are practicing for their seasons and the coaches report things are looking good.

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Ferguson made the motion, seconded by Mr. Holt to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 Personnel Information Sheet. The motion carried unanimously.

A. Employment

1. Michelle Barberee, Head Volleyball Coach, effective January 14, 2019 with a salary of \$46,918.

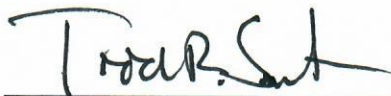
Dr. Johnston stated the retirement of Cassie Shaw listed on the agenda changed to August 31, so only Item A – Employment, needed a motion.

Closed Session: Mr. Holt made the motion, seconded by Mrs. Wilson to go into closed session at 12:33 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

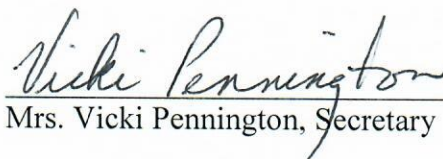
Open Session: Mr. Ferguson made the motion, seconded by Mrs. Spears, to reconvene at 1:02 p.m. in open session. The motion carried unanimously.

No Action

There being no further business Mrs. Wilson made the motion, seconded by Mrs. Spears to adjourn the meeting at 1:52 p.m. The motion carried unanimously.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary